townclerk@eastleigh-tc.gov.uk

05 September 2024

ASSET MANAGEMENT AND OPEN SPACES COMMITTEE: Cllr G Richardson (Chair), Cllr J Constable (Vice Chair), Cllr Spencer, Cllr Marks, Cllr Johnson, Cllr Bicknell, Cllr Phillips.

Notice is hereby given that the **MEETING OF EASTLEIGH TOWN COUNCIL ASSET MANAGEMENT AND OPEN SPACES COMMITTEE** will be held at **7 pm** on **WEDNESDAY 11 SEPTEMBER 2024** at **THE CABLEWORKS BUILDING, TINNING WAY, EASTLEIGH** which you are hereby summoned for the transaction of the business specified below.

Ruth Davies

Ruth Davies
Clerk to the Council

Admission of the Public and Media

Members of the Public and Media are welcome to attend in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 and to report on the meeting in accordance with the Openness of Local Government Bodies Regulations 2014.

AGENDA

7 / 24 APOLOGIES FOR ABSENCE

To receive and approve apologies for absence.

8 / 24 REGISTER OF INTERESTS AND DISPENSATIONS

To receive any Declarations of Interest or Dispensations regarding any items the agenda.
(*Dispensation requests must be received in writing by the Clerk prior to the meeting)*

9 / 24 MINUTES OF THE LAST MEETINGS

To approve the Minutes of the meeting held on the 19 June 2024.

10 / 24 PUBLIC PARTICIPATION

To open the meeting to allow members of the public to make comment.

11 / 24 ALLOTMENTS

11 / 24 / 1 To meet the new Allotment Admin Officer

11 / 24 / 2 To receive a comprehensive update from the Deputy Clerk on the status of the allotments.

To review for approval the following items:

11 / 24 / 3 Non-Cultivation Letter procedure

11 / 24 / 4 The establishment of a Sub Committee for additional review of Allotment management

11 / 24 / 5 To receive for review and approval the proposed Site Representatives Code of Conduct

11 / 24 / 6 To receive for review and approval the proposed Concessions Policy

11 / 24 / 7 To receive for review and approval the Over 60's Discount

11 / 24 / 8 To receive for review and approval the proposed Pricing Structure for 25/26 and indicative figures for the following 3 years

11 / 24 / 9 To receive for review and approval the revision of policies for:
Wildlife Pond Policy
Bonfire Regulations
Water Butt Regulations

11 / 24 / 10 To receive for review and approval the Termination Notice Period as detailed in the tenancy agreement

11 / 24 / 11 To Note the scheduled meeting with the Allotment Site Representatives on 16th September 2024.

12 / 24 STRATEGIC PLAN

To receive a verbal update on the work around the Strategic Plan

13 / 24 CONFIDENTIAL SESSION

To resolve to exclude of members of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 prior to consideration of the following item by reason of the confidential nature (transfer of assets) of the business to be transacted.

14 / 24 TRANSFER OF ASSETS

14 / 23 / 1 To receive a verbal update and confidential papers regarding transfer of an asset

14 / 23 / 2 To receive a full list of community assets within the town parished area from EBC.

14 / 23 / 3 To discuss the process proposed to commence the transfer of assets from EBC.

15 / 24 CONFIDENTIAL SESSION TO END

To invite the Press and Public back into the meeting.

16 / 24 DATE OF NEXT MEETING

To agree the date of the next meeting is scheduled for the 30 October 2024.