townclerk@eastleigh-tc.gov.uk

9 January 2025

ASSET MANAGEMENT AND OPEN SPACES COMMITTEE: Cllr G Richardson (Chair), Cllr J Constable (Vice Chair), Cllr Spencer, Cllr Marks, Cllr Johnson, Cllr Bicknell, Cllr Phillips.

Notice is hereby given that the **MEETING OF EASTLEIGH TOWN COUNCIL ASSET MANAGEMENT AND OPEN SPACES COMMITTEE** will be held at **7 pm** on **WEDNESDAY 15 JANUARY 2025** at **THE CABLEWORKS BUILDING, TINNING WAY, EASTLEIGH** which you are hereby summoned for the transaction of the business specified below.

Ruth Davies

Ruth Davies
Clerk to the Council

Admission of the Public and Media

Members of the Public and Media are welcome to attend in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 and to report on the meeting in accordance with the Openness of Local Government Bodies Regulations 2014.

AGENDA

27 / 24 APOLOGIES FOR ABSENCE

To receive and approve apologies for absence.

28 / 24 REGISTER OF INTERESTS AND DISPENSATIONS

To receive any Declarations of Interest or Dispensations regarding any items the agenda.
(*Dispensation requests must be received in writing by the Clerk prior to the meeting)*

29 / 24 MINUTES OF THE LAST MEETINGS

To approve the Minutes of the meeting held on the 30 October 2024.

30 / 24 PUBLIC PARTICIPATION

To open the meeting to allow members of the public to make comment.

31 / 24 ALLOTMENTS

31 / 24 / 1 To receive for **information** an update from the Allotment Officer on the status of the allotments

31 / 24 / 2 To **note** the scheduled meeting with the Allotment Site Representatives on 10th February 2025

31 / 24 / 3 To **approve** and **recommend** the following amended policies to the Policy and Finance Committee:

- Allotment Rules
- Non-Cultivation Policy
- Plot Allocation Policy
- Use of Council Equipment Policy
- Allotment Health and Safety Guidance
- Site Representatives Code of Conduct

31 / 24 / 4 To approve the Terms of Reference for the Allotment Sub-Committee

32 / 24 CONFIDENTIAL SESSION

To resolve to exclude of members of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 prior to consideration of the following item by reason of the confidential nature (transfer of assets) of the business to be transacted.

33 / 24 TRANSFER OF ASSETS

To receive a verbal update and confidential papers regarding transfer of an asset

34 / 24 CONFIDENTIAL SESSION TO END

To invite the Press and Public back into the meeting.

35 / 24 DATE OF NEXT MEETING

To agree the date of the next meeting is scheduled for the 26 March 2025.