townclerk@eastleigh-tc.gov.uk

15 January 2026

ASSET MANAGEMENT AND OPEN SPACES COMMITTEE: Cllr G Richardson (Chair), Cllr J Constable (Vice Chair), Cllr C Spencer, Cllr E Marks, Cllr P Bicknell, Cllr S Phillips, Cllr A Clifton, Cllr T Campbell and Cllr L Sheppard.

Notice is hereby given that the **MEETING OF EASTLEIGH TOWN COUNCIL ASSET MANAGEMENT AND OPEN SPACES COMMITTEE** will be held at **6.30 pm** on **WEDNESDAY 21 JANUARY 2026** at **THE CABLEWORKS BUILDING, 14 ANNEALING CLOSE, EASTLEIGH, SO50 9PX** which you are hereby summoned for the transaction of the business specified below.

Ruth Davies
Clerk to the Council

Admission of the Public and Media
Members of the Public and Media are welcome to attend in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 and to report on the meeting in accordance with the Openness of Local Government Bodies Regulations 2014.

AGENDA

60 / 25 APOLOGIES FOR ABSENCE
To **receive** and **approve** apologies for absence.

61 / 25 REGISTER OF INTERESTS AND DISPENSATIONS
To **receive** any Declarations of Interest or Dispensations regarding any items the agenda.
(*Dispensation requests must be received in writing by the Clerk prior to the meeting)*

62 / 25 MINUTES OF THE LAST MEETINGS
To **approve** the minutes of the meeting held on the 02 December 2025.
To **receive** an **update** on any actions as recorded in the minutes and not included in this agenda.

63 / 25 PUBLIC PARTICIPATION
The meeting will be adjourned for a maximum of 20 minutes, 5 minutes per speaker, to allow members of the public to make representations on any matter, answer questions and give evidence in respect of the business on the agenda.

It is anticipated that the council will receive representation from tenants of Monks Way allotment site. The meeting has therefore been extended by 30 minutes to accommodate this.

64 / 25 EASTLEIGH ALLOTMENTS

64 / 25 / 1 To **review** the report provided by the Deputy Clerk and **resolve** the actions to be taken

65 / 25 EVENTS

65 / 25 / 1 To **receive** a **verbal update** on the Warm Hubs and the post-event evaluation meeting of the Christmas event

66 / 25 EASTLEIGH TOWN COUNCIL OFFICE

66 / 25 / 1 To **receive** and **approve** the request for the transfer from the reserve account for the office remodelling

67 / 25 CONFIDENTIAL SESSION

To resolve to exclude of members of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 prior to consideration of the following item by reason of the confidential nature (transfer of assets and employment information) of the business to be transacted

68 / 25 COMMUNITY ASSET PROGRAMME

68 / 25 / 1 To **receive** an **update** on the community asset programme and the status of the transfers

69 / 25 CONFIDENTIAL SESSION TO END

To invite the Press and Public back into the meeting

70 / 25 DATE OF NEXT MEETING

To agree the date of the next meeting is scheduled for the 18 March 2026.
Due to asset transfer a meeting may be required for 18 February 2026.