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ASSET MANAGEMENT and OPEN SPACES COMMITTEE

MINUTES OF THE ASSET MANAGEMENT AND OPEN SPACES COMMITTEE MEETING OF EASTLEIGH TOWN COUNCIL HELD ON WEDNESDAY 19 JUNE 2024 AT 7 PM AT CABLEWORKS BUILDING, TINNING WAY, EASTLEIGH.

Those Present: Cllr G Richardson (Chair), Cllr J Constable (Vice Chair), Cllr P Bicknell, Cllr S Phillips & Cllr G Johnson.
In Attendance: Mrs R Davies, Town Clerk. Miss N Barfield, Assistant Town Clerk.

The Chair brought forward a motion for a late addition to the agenda under 5/24,

- To receive and review the proposed maintenance budget on the Allotments and agree to recommend it to Full council for approval.

RESOLVED: That the agenda is amended to add this late addition.

1 / 24 APOLOGIES FOR ABSENCE
Apologies were received and approved for:
Cllr E Marks, Cllr M Ashton and Cllr T Campbell

2 / 24 REGISTER OF INTERESTS AND DISPENSATIONS

Cllr Johnson declared a non-pecuniary interest as he is a site representative at the Lakeside Allotment.
The Chair then gave updates on Actions from the Meeting on 25 April 2024

32/23 PUBLIC PARTICIPATION

A resident expressed concerns about derelict land in Newtown and requested Town Council assistance.

Update: *Town Clerk will discuss with the new Head of Assets at EBC (once appointed) and Guy Riddoch in the interim. The land needs to be re-designated as "community" and approved by the cabinet.*

33/23 ALLOTMENTS

Action: *Assistant Town Clerk to arrange a working party meeting.*

Update: *Completed and included in the committee agenda.*

35/23 TRANSFERS OF ASSETS

Action: *Town Clerk to create a business case review for taking on a building, including market research and marketing.*

Update: *To be presented at the A&M meeting on 11 September or earlier.*

Action: *Town Clerk to work with the working group on a strategic plan.*

Update: *Proposed plan:*

Host informal council evening on 9th, 22nd, or 23rd July for feedback.

Conduct a consultation/survey from end of July to end of August.

Present survey results at the council meeting on 25 September.

Publish on the website and integrate into the 2025-26 budget planning starting October 2024.

Action: *Town Clerk to request a full list of community assets from EBC.*

Update: *Meeting scheduled for 24th July with EBC to discuss community assets, handover processes, associated funds, and indicative costs.*

3 / 24 MINUTES OF THE LAST MEETINGS

RESOLVED: That the minutes of the last meeting held on the 25 April 2024 are a true record of the meeting and were duly signed by the Chair.

4 / 24 PUBLIC PARTICIPATION

No members of public were present at the meeting.

5 / 24 ALLOTMENTS

- To receive and agree the suggested amendments made by the Allotment Working Group to the Allotment Policies and Tenancy Agreements.

- To note there was a meeting with the Allotment Site Representative's on 17th June 2024.

- To receive and review the proposed maintenance budget on the Allotments and agree to recommend it to Full council for approval.

RESOLVED: The committee agreed the suggested amendments made by the Allotment Working Group to the Allotment Policies and Tenancy Agreements.

RESOLVED: The committee noted that a successful meeting with the Allotment Site Representative's took place on 17 June 2024.

RESOLVED: The committee received and reviewed the proposed maintenance budget for Allotment maintenance 2024 25 of £18,636 and the proposed Allotment competition at £600 on the Allotments

and agree to recommend it to Full council for approval. It was noted that the facility budget does not include the cost for any machinery that may require fixing or replacing.

ACTION: The action was agreed for the Assistant Town Clerk to add the proposed budget facility to the Full Council meeting on 26th June so that the work can begin as soon as possible.

6 / 24 DATE OF NEXT MEETING

It was agreed the date of the next meeting is scheduled for the 11 September 2024; however, it may be moved forward if necessary.

The Meeting closed at 7:34 pm.

Chair .....

Date .....