TownClerk@Eastleigh-TC.gov.uk

MINUTES OF THE POLICY & FINANCE COMMITTEE MEETING OF EASTLEIGH TOWN COUNCIL HELD ON WEDNESDAY 10 DECEMBER 2025 AT 7 PM AT THE CABLEWORKS BUILDING, TINNING WAY, EASTLEIGH

Those Present: Cllr Alex Clifton (Chair), Cllr Paul Bicknell, Cllr Gaz Richardson and Cllr Tanya Park.

In Attendance: R Davies - Town Clerk
N Barfield – Deputy Town Clerk

32 / 25 APOLOGIES FOR ABSENCE

RESOLVED: That the council **received** and **approved** the apologies for the reasons stated for Cllr Peter Barret, Cllr Josh Constable, Cllr Eileen Marks and Cllr P Varadharajan.

33 / 25 REGISTER OF INTERESTS AND DISPENSATIONS

There were no declarations of interest for matters on the agenda.

34 / 25 MINUTES OF THE LAST MEETING

34 / 21 / 1 **RESOLVED:** That the Committee **approved** the Minutes of the meeting held on the 22 October 2025 as an accurate record of the meeting with the grammatical errors corrected.

34 / 21 / 2 The Clerk provided an update regarding the action:

29/ 25 RFO FINANCE REPORTS TO 30 SEPTEMBER 2025

ACTION: The Clerk to update the Committee on the service charges for VIVID.

The Clerk confirmed that Officers are currently working on the service charges for VIVID.

ACTION: The Clerk to circulate the updated Summary and Net Position report to 30 September 2025.

The Clerk confirmed that the updated summary included in this Committee meeting reflects the revised Summary and Net Position.

ACTION: The Clerk to request costings and information for additional polling stations.

The Clerk confirmed that these have been requested; however, due to the most recent LGR update, changes may occur.

30/ 25 BUDGET 2026/27

ACTION: The Clerk to provide an additional Full Council Meeting reserve date of the 28 January 2026

The Clerk confirmed that the reserve Full Council date is currently the 04 February 2026, and the invites for this will go out shortly.

ACTION: The Clerk to send out calendar invites for the reserve Full Council meeting.

35 / 25 PUBLIC PARTICIPATION

There were no members of the public present, and no questions were raised by councillors on matters not included on the agenda.

36 / 25 RFO FINANCE REPORTS TO 31 OCTOBER 2025

36 / 25 / 1 Due to time constraints, The Committee did not receive the Finance Report for the period to 31 October 2025.

36 / 25 / 2 The Committee **received** and

RESOLVED: To **unanimously approve** the detailed list of payments and receipts by cost centre to 31 October 2025, subject to amending the CW Hire deposits description so that it does not appear as income.

36 / 25 / 3 The Committee **received** the Summary and Net Position reports to 31 October 2025.

36 / 25 / 4 The Committee **received** and

RESOLVED: To **unanimously approve** the internal audit report April- September 2025, subject to the date amendments being made by the internal auditor. The Committee thanked the Deputy Clerk for noting the actions identified and thanked the Clerk for a positive audit, which reflects the hard work of the Officers.

ACTION: The Clerk to request a quote for a Fidelity Guarantee and update the Committee.

ACTION: The Clerk to ensure the outline budget for 2025/26 is uploaded to the Council website.

37 / 25 LOCAL GOVERNMENT REORGANISATION

37 / 25 / 1 The Committee **received** and **reviewed** the Local Government Reorganisation consultation and

RESOLVED: That the response be submitted by the Officers on behalf of the Council.

38 / 25 POLICIES AND PROCEDURES

38 / 25 / 1 The Committee **received** and **noted** the policies to be approved prior to the end of the council year to comply with statutory requirements and thanked the Deputy Clerk for providing it.

39 / 25 BUDGET 2026/27

39 / 25 / 1 The Committee **received** and **reviewed** the current Budget for the Council year 2026 27. The Clerk advised that further information regarding Asset Transfers is still being requested.

The committee acknowledged that the current budget would not be able to be approved for proposal to full council, however, gave direction to ensure, where possible that the increase year on year of the base precept (the figure without special expenses) was in line with CPI budget assumption figure of 2.5%.

ACTION: The Clerk to create a communications plan regarding the Budget for 2026/27 and advertise the Council meeting to ensure residents are aware of the meeting and that they are welcome to attend.

40 / 25 DATE OF NEXT MEETING

The Committee reviewed the scheduled date of the next meeting as 11 February 2026 and noted that an additional Committee meeting may be required before this date.

The meeting closed at 9:04 pm

Signed as a true record of the meeting:

Chair _____

Date _____