TownClerk@Eastleigh-TC.gov.uk

MINUTES OF THE POLICY & FINANCE COMMITTEE MEETING OF EASTLEIGH TOWN COUNCIL HELD ON WEDNESDAY 22nd OCTOBER 2025 AT 7 PM AT THE CABLEWORKS BUILDING, TINNING WAY, EASTLEIGH

Those Present: Cllr Alex Clifton (Chair), Cllr Peter Barret, Cllr Paul Bicknell, Cllr Josh Constable, Cllr Steve Phillips, Cllr Gaz Richardson and Cllr Eileen Marks.

In Attendance: R Davies - Town Clerk
N Barfield – Deputy Town Clerk

24 / 25 APOLOGIES FOR ABSENCE

There were apologies for absence received

25 / 25 REGISTER OF INTERESTS AND DISPENSATIONS

There were no declarations of interest for matters on the agenda

26 / 25 MINUTES OF THE LAST MEETING

26 / 21 / 1 **RESOLVED:** that the Committee **approved** the Minutes of the meeting held on the 17TH September 2025 as an accurate record of the meeting.

26 / 21 / 2 The Clerk provided an update regarding the action:

21 / 25 / 2 TO RECEIVE GRANT AND SPONSORSHIP APPLICATIONS

ACTION: The Clerk will investigate the costs of funding a page advertisement in Eastleigh Network Magazine, with some or all costs paid upfront, and report the findings to Full Council.

The Clerk confirmed that Officers are currently working on the paper for Full Council

27 / 25 PUBLIC PARTICIPATION

There were no members of the public present, and no questions were raised by councillors on matters not included on the agenda.

28 / 25 COUNCIL POLICIES

28 / 25 / 1 The Committee **received and**

REVOLVED: To **approve** the following new policies for adoption:

- Data Protection Policy - **unanimously approved**
- Officer Member Protocol - **unanimously approved**
- Press and Media Policy – **approved**, with an amendment to the Crisis Communications section.

28 / 25 / 2 The Committee **received and**

REVOLVED: To **approve** the following amended policy:

- Publication Policy

29/ 25 RFO FINANCE REPORTS TO 30 SEPTEMBER 2025

29 / 25 / 1 The Committee **received** the Finance Report for the period of 1ST to 30TH September 2025 and thanked the Clerk for their hard work

29 / 25 / 2 The Committee **received** and **unanimously approved** the recommended bank transfer of £150,000 from the Current to Savings account

29 / 25 / 3 The Committee **received** and **unanimously approved** the detailed list of payments and receipts by cost centre to 30 September 2025.

29 / 25 / 4 The Committee **received** the Summary and Net Position reports to 30 September 2025.

ACTION: The Clerk to update the Committee on the service charges for VIVID.

ACTION: The Clerk to circulate the updated Summary and Net Position report to 30 September 2025.

29 / 25 / 5 The Committee **noted** the election cost estimates as provided by EBC for May 2026.

ACTION: The Clerk to request costings and information for additional polling stations.

30/ 25 BUDGET 2026/27

30 / 25 / 1 The Committee **received** and **reviewed** the budget setting process with timelines and dependencies and discussed the cross-budget meetings of Eastleigh Town Council (ETC) and Boyatt Wood Parish Council (BWPC).

ACTION: The Clerk to provide an additional Full Council Meeting reserve date of the 28th January 2026

30 / 25 / 2 The Committee **received** and **approved** the Budget Assumptions for 2026 2027 and thanked the Clerk for their hard work.

RESOLVED: that the Committee approved the Budget Assumptions for 2026 27 on the following basis:

- Consumer Price Index (CPI) of 2.5%
- Point 15 be moved to the top of the Budget Assumptions list and renumbered as Point 1.
- Point 14 be amended to remove the wording “granting facility”

30 / 25 / 3 The Committee **discussed** and **confirmed** the CGR working group’s suggestion for an overarching budget meeting of the merging councils. It was **agreed** that the meeting should consist of the Clerks, Chairs, and Vice Chairs, and be held to discuss the aspirations and planned projects of both Eastleigh Town Council (ETC) and Boyatt Wood Parish Council (BWPC)

31 / 25 DATE OF NEXT MEETING

The committee reviewed the scheduled date of the next meeting as 10TH December 2025.

The meeting closed at 8:36 pm

Signed as a true record of the meeting:

Chair _____

Date _____